

CITY OF BETHLEHEM FIRE DEPARTMENT

INTER-DEPARTMENTAL CORRESPONDENCE

DATE: March 3, 2017

TO: Council President William Reynolds

FROM: Emergency Management Coordinator Robert Novatnack

SUBJECT: Resolution Up-Date

Council President Reynolds,

The City of Bethlehem Emergency Operations Plan for a declared diaster within the City of Bethlehem needs to be updated. The changes are needed for the contact names and phone numbers only.

I would like to request that Bethlehem City Council adopt a Resolution updating the names and phone contact numbers of City Officials for the Emergency Operations Plan as required by PEMA.

Thank you for your time on this matter and if you have any questions please feel free to contact me @ 610-865-7161.

Copies to: Mayor Donchez, file

By: R.W.Novatnack

Title: Emergency Management Coordinator

RESOLUTION NO.

WHEREAS, the Commonwealth's Emergency Management Service Code (35 Pa. C.S.A. Section 7101-7707), also known as P.L. 1332, directs and authorizes each political subdivision of the Commonwealth to establish a local Emergency Management Agency and develop a comprehensive emergency plan; and

WHEREAS, each Emergency Management Agency shall have the responsibility for emergency management activities involving mitigation, preparedness, response and recovery in order to provide for the health, safety and welfare of the residents of the City of Bethlehem.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor, Robert J. Donchez, is hereby authorized to adopt the City of Bethlehem Emergency Operations Plan, dated January 1, 2017, which has been developed to outline basic operations and procedures to be implemented in the event of an incident either man-made or natural that requires a coordinated response.

Sponsored by _____

ADOPTED by Council this day of 2017.

President of Council

ATTEST:

City Clerk